# Indian National Centre for Ocean Information Services (INCOIS)

**(An Autonomous Body under Ministry of Earth Sciences (MoES), Govt. of India)**
"Ocean Valley", Pragathi Nagar (BO), Nizampet (SO)
Hyderabad, Telangana-500090

Online applications are invited from eligible Indian Nationals for engagement on contract basis against the following temporary positions in the projects approved for the period 2021 - 26 by Govt. of India. The positions will be initially for a period of one year, extendable based on performance/project requirement on year-to-year basis till March 2026 or co-terminus with the projects whichever is earlier. The details of the contract positions are given below:

| SI No. | Name of the Position | Reservation | | | | | Total | Age Limit |
|---|---|---|---|---|---|---|---|---|
| | | UR | SC | ST | OBC | EWS | | |
| 1. | Project Scientist III | 01 | - | - | - | - | 01 | 45 Yrs. |
| 2. | Project Scientist II | 12 | - | - | - | - | 12 | 40 Yrs. |
| 3. | Project Scientist I | 9 | 4 | 2 | 4 | 4 | 23 | 35 Yrs. |
| 4. | Expert/Consultant (Scientific) | 02 | - | - | - | - | 02 | 65 Yrs. |
| 5. | Expert/Consultant (Admin) | 01 | - | - | - | - | 01 | 65 Yrs. |

The number of positions are tentative and is likely to vary depending upon actual requirement and orders of Government of India. Details about the positions, reservation, consolidated emoluments, academic qualifications, age, experience and responsibilities of the contract positions, format of application and other general conditions are available at INCOIS website under vacancies at **https://vacancies.incois.gov.in**

Last Date for submission of online application is "twenty one (21) days from the date of publication of this advertisement in Employment News".

Director/INCOIS

EN 46/43

Advt. No. INCOIS/RMT/1/2024

इंकॉइस

## भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र (इंकॉइस)
## Indian National Centre for Ocean Information Services (INCOIS)
(पृथ्वी विज्ञान मंत्रालय भारत सरकार के अधीन एक स्वायत्त निकाय)
(an autonomous body under Ministry of Earth Sciences, Govt. of India)
"ओशियन वैली", प्रगति नगर(बी.ओ.)निज़ामपेट(एस.ओ.)हैदराबाद-500090
"Ocean Valley", Pragathi Nagar (B.O), Nizampet (S.O), Hyderabad – 500090

भारत सरकार द्वारा 2021-26 की अवधि के लिए अनुमोदित परियोजनाओं में निम्नलिखित अस्थायी पदों के प्रति संविदा के आधार पर भर्ती के लिए पात्र भारतीय नागरिकों से ऑनलाइन आवेदन आमंत्रित हैं। पद शुरू में एक वर्ष की अवधि के लिए होंगे, जिसे निष्पादन / परियोजना की आवश्यकता के आधार पर वर्षानुवर्ष मार्च 2026 तक या परियोजनाओं के समाप्त होने तक, जो भी पहले हो, विस्तार किया जा सकता है। संविदा पदों का विवरण नीचे दिया गया है:

Online applications are invited from eligible Indian Nationals for engagement on contract basis against the following temporary positions in the projects approved for the period 2021 – 26 by Govt. of India. The positions will be initially for a period of one year, extendable based on performance/project requirement on year-to-year basis till March 2026 or co-terminus with the projects whichever is earlier. The details of the contract positions are given below:

| क्र. सं. S.No. | पद का नाम Name of the position | आरक्षण Reservation | | | | | कुल Total | आयु सीमा Age Limit |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| | | अनारक्षित UR | अनुसूचित जाति SC | अनुसूचित जनजाति ST | अन्य पिछड़ा वर्ग OBC | आर्थिक रूप से कमजोर वर्ग / EWS | | |
| 1. | परियोजना वैज्ञानिक- III Project Scientist - III | 01 | -- | -- | -- | -- | 01 | 45 Yrs. |
| 2. | परियोजना वैज्ञानिक- II Project Scientist - II | 12 | -- | -- | -- | -- | 12 | 40 Yrs. |
| 3. | परियोजना वैज्ञानिक- I Project Scientist - I | 9 | 4 | 2 | 4 | 4 | 23 | 35 Yrs. |
| 4. | विशेषज्ञ / सलाहकार (वैज्ञानिक) Expert / Consultant (Scientific) | 02 | -- | -- | -- | -- | 02 | 65 Yrs. |
| 5. | विशेषज्ञ / सलाहकार (प्रशासन) Expert / Consultant (Admin) | 01 | -- | -- | -- | -- | 01 | 65 Yrs. |

पदों की संख्या अस्थायी है एवं वास्तविक आवश्यकता एवं भारत सरकार के आदेश के आधार पर संशोधित किया जा सकता है। पद, आरक्षण, समेकित वेतन, शैक्षणिक योग्यता, आयु, अनुभव एवं संविदा पदों की जिम्मेदारी, आवेदन के प्रारूप और अन्य सामान्य शर्तों के बारे में विवरण इंकॉइस वेबसाइट पर 'भर्ती'/Vacancies' https://vacancies.incois.gov.in के अंतर्गत उपलब्ध है।

The number of positions are tentative and is likely to vary depending upon actual requirement and orders of Government of India. Details about the positions, reservation, consolidated emoluments, academic qualifications, age, experience and responsibilities of the contract positions, format of application and other general conditions are available at INCOIS website under vacancies at https://vacancies.incois.gov.in.

ऑनलाइन आवेदन जमा करने की अंतिम तिथि "रोजगार समाचारपत्र में इस विज्ञापन के प्रकाशन की तारीख से इक्कीस (21) दिन" है।

Last Date for submission of online application is "twenty one (21) days from the date of publication of this advertisement in Employment News".

निदेशक, इंकॉइस
विज्ञापन सं. इंकॉइस/आरएमटी/1/2024
Director, INCOIS
Advt. No. INCOIS/RMT/1/2024

Indian National Centre for Ocean Information Services (INCOIS)
(an Autonomous Body under the Ministry of Earth Sciences (MoES), Govt of India)
"Ocean Valley", Pragathi Nagar (BO), Nizampet (SO), Hyderabad, Telangana - 500090

## Advt. No. INCOIS/RMT/01/2024

The Indian National Centre for Ocean Information Services (INCOIS), an Autonomous Body under the Ministry of Earth Sciences (MoES), Govt. of India is a knowledge and information technology enterprise for the oceanic realm, pursuing focused programmes in the areas of Ocean Observations, Ocean Modeling Ocean Information & Advisory Services including Tsunami Early Warning. More details about INCOIS are available at www.incois.gov.in.

Online applications are invited from eligible Indian Nationals for engagement on contract basis against the following temporary positions in the projects approved for the period 2021- 26 by Govt. of India. The positions will be initially for a period of one year, extendable based on performance/project requirement on year-to-year basis till March 2026 or co-terminus with the projects whichever is earlier. Details about the positions, reservation, consolidated emoluments, academic qualifications, age, experience, and responsibilities of the contract positions, format of application and other general conditions are given below:

| Sl. No. | Name of the position | Reservation | | | | | Total |
|---------|----------------------|-----|-----|-----|-----|-----|-------|
| | | UR | SC | ST | OBC | EWS | |
| 1. | Project Scientist III | 01 | -- | -- | -- | -- | 01 |
| 2. | Project Scientist II | 12 | -- | -- | -- | -- | 12 |
| 3. | Project Scientist I | 9 | 4 | 2 | 4 | 4 | 23 |
| 4. | Expert / Consultant (Scientific) | 02 | -- | -- | -- | -- | 02 |
| 5. | Expert / Consultant ( Admin) | 01 | -- | -- | -- | -- | 01 |

| Category: Project Scientist – III; No. of Posts: 01; Reservations: Not Applicable/ NIL |
|---|

| Post Code: 01 Name of the Post: Project Scientist – III No. of Posts: 01 (One) Age Limit: 45 Years Consolidated Monthly Emoluments: Rs. 78,000 + HRA. | | |
|---|---|---|
| **Essential Qualifications & Experience:** | : | Master's Degree in Oceanography/ Ocean Engineering/ Physical Oceanography/ Climate Sciences/ Meteorology/ Atmospheric Sciences from a recognized university/institute with first class and at least 60% of marks in the qualifying degree.<br>AND<br>**7(Seven) years** of experience in one or more of the following areas proven through SCI publications in the field relevant to the job description: |

| | | |
|---|---|---|
| | | • Experience in Biogeochemistry modeling or analysis of biogeochemical data.<br>• Experience in handling of large volume of data and data processing (in-situ, remote sensing, climate, model simulations, etc.) and conversant with data format like NetCDF, HDF, GRIB, GrADS etc. and use of professional data visualization software and statistical packages. |
| **Desirable Qualifications:** | : | Ph.D. in Oceanography/ Ocean Engineering/ Physical Oceanography/ Atmospheric Sciences/ Climate Sciences/ Meteorology from a recognized university. |
| **Responsibilities** | : | **Responsibilities will include one or more of the following activities:**<br><br>• Work towards the objectives of various projects / programmes of INCOIS to prepare climate change assessment of ecosystem/biogeochemical state of the Indian Ocean and coastal waters of India.<br>• Work onboard boats/ships at sea.<br>• 24/7 shift operations.<br>• R&D and teaching activities.<br>• Publish results in high-quality, peer-reviewed journals.<br>• Teach relevant courses in the International Training Centre for Operational Oceanography<br><br>Any other job that may be assigned from time to time. |

**Category: Project Scientist – II; No. of Posts: 12; Reservations: Not Applicable/ NIL**

**Post Code: 02**
**Name of the Post: Project Scientist – II**
**No. of Posts: 6 (Six)**
**Age Limit: 40 Years**
**Consolidated Monthly Emoluments: Rs. 67,000 + HRA.**

| | | |
|---|---|---|
| **Essential Qualifications & Experience:** | : | Master's Degree in Atmospheric Sciences/ Climate Sciences/ Meteorology / Physical Oceanography/ Oceanography/ Ocean Engineering from a recognized university/institute with first class and at least 60% of marks in the qualifying degree.<br><div align="center">AND</div><br>**3 (three) years** of experience in one or more of the following areas proven through SCI publications in the field relevant to the job description:<br><br>• Ocean observations (in situ, Remote Sensing, ship based), laboratory analysis, processing of high-resolution ocean/atmospheric data including bio-optical, physico-chemical & fisheries data, process studies, etc. |

| | | |
|---|---|---|
| | | • Research experience in Climate Projections / Decadal prediction / Earth system modelling/ Climate modelling / Coupled (ocean atmosphere) modelling/Cyclone modelling / Climate variability / Atmosphere dynamics/Ocean dynamics/Air Sea interaction/ Data Assimilation. |
| | | • Data analysis software (Ferret, python, GrADS, ODV etc.,), programming languages (Matlab, Python, R, C/C++, Fortran, Shell scripting etc.), AI & ML applications, Ensemble techniques, GIS Application development (Arc Engine, ArcGIS Server, Open-Source GIS tools etc.), Satellite Data processing (SeaDAS etc.). Knowledge in LINUX / UNIX platforms. |
| | | • Experience in handling of large volume of data and data processing (in-situ, remote sensing, climate model simulations, etc.) and conversant with data format like NetCDF, HDF, GRIB etc. and use of professional data visualization software and statistical packages. |
| | | • Experience in participation in scientific cruises at the sea, handling (deployment, recovery, and preliminary data analysis) of the oceanographic instruments at sea, experience in instrument testing, assembly, calibration, and configuration of oceanographic platform / gadgets such as Deep Sea Glider, Deep Profiling Argo Float, Wave Drifters, moorings, Tide Gauges, CTD, uCTD, VMP, Lagrangian float, ADCP, ECFS, DCFS, ASIMET, Radiosonde observation etc. |
| | | • Experience in Teaching at Graduate or Post Graduate level / training in the fields of Atmospheric Sciences / Climate Sciences / Meteorology/ Physical Oceanography. |
| **Desirable Qualification:** | : | Ph.D. in Oceanography/ Ocean Engineering/ Physical Oceanography/ Atmospheric Sciences/ Meteorology/ Climate Sciences from a recognized university. |
| **Responsibilities** | : | **Responsibilities will include one or more of the following activities:** <br><br> • Ocean observations (in situ, Remote Sensing, ship based), laboratory analysis, processing of high-resolution ocean/atmospheric data including bio-optical, physico-chemical & fisheries data, process studies, etc. <br> • Development / improvement/ fine tuning of Ocean /atmospheric /coastal /sea-ice /ecosystem modelling and coupled ocean-ecosystem, coupled ocean-atmospheric models for ocean circulation, waves, storm surges, |

tsunamis, tides, oil spills, etc for providing operational services, climate projections, decadal predictions etc.

- Study Indian Ocean cyclones and cyclogenesis/indicators, intensity and frequency and variability using CMIP6/CMIP5 decadal hindcasts, historical simulations and projections.
- Data analysis software (Ferret, python, GrADS, ODV etc.,), programming languages (Matlab, Python, R, C/C++, Fortran, Shell scripting etc.), AI&ML applications, Ensemble techniques, GIS Application development (Arc Engine, ArcGIS Server, open source GIS tools etc.), Satellite Data processing (SeaDAS etc.).
- Experience in handling of large volume of data acquisition, quality control, data processing (in-situ, remote sensing, climatology, etc.) and analysis with conversant with data format like NetCDF, HDF, GRIB, GrADS etc.
- Research publications in reputed peer-reviewed SCI publications.
- Handling and participating on various scientific cruises for deployment and recovery of various autonomous and non-autonomous observing platforms in Sea.
- 24/7 shift operations.
- R&D and teaching activities.
- Teach relevant courses in the International Training Centre for Operational Oceanography.

Any other job that may be assigned from time to time.

| Post Code: 03 |
| --- |
| **Name of the Post: Project Scientist – II** |
| **No. of Posts: 02 (Two)** |
| **Age Limit: 40 Years** |
| **Consolidated Monthly Emoluments: Rs. 67,000 + HRA.** |

| **Essential Qualifications & Experience:** | Master's Degree in Oceanography/ Ocean Engineering/ Atmospheric Sciences /Climate Sciences / Meteorology / Physical Oceanography from a recognized university/institute with first class and at least 60% of marks in the qualifying degree. |
| --- | --- |
| | <p style="text-align:center">AND</p> |
| | **3 (three) years** of experience in one or more of the following areas proven through SCI publications in the field relevant to the job description: |
| | - Research experience in Climate Projections/ Decadal prediction/ Earth system modelling/ Climate modelling / Coupled (ocean atmosphere) modelling / Cyclone modelling/ Climate variability /Atmosphere dynamics /Ocean dynamics /Air Sea interaction. |
| | - Experience in handling of large volume of data and data processing (in-situ, remote sensing, climate model simulations, etc.) and conversant with data |

| | | |
|---|---|---|
| | | format like NetCDF, HDF, GRIB etc. and use of professional data visualization software and statistical packages.<br>• Experience in Teaching at Graduate or Post Graduate level / training in the fields of Atmospheric Sciences / Climate Sciences / Meteorology/ Physical Oceanography. |
| **Desirable Qualification:** | | Ph.D. in Oceanography/ Ocean Engineering/ Physical Oceanography/ Atmospheric Sciences/ Meteorology/ Climate Sciences from a recognized university. |
| **Responsibilities** | | Developing decadal prediction of tropical cyclones, developing strategies for projection of tropical cyclones, handling decadal prediction system, analyzing large climate model projections and predictions etc.<br><br>Recruited Scientist may be posted in IITM, Pune. |

**Post Code: 04**
**Name of the Post: Project Scientist – II**
**No. of Posts: 02 (One)**
**Age Limit: 40 Years**
**Consolidated Monthly Emoluments: Rs. 67,000 + HRA.**

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|---|---|---|
| **Essential Qualifications & Experience:** | | Master's Degree in Geomatics / Geoinformatics/ Remote Sensing & GIS/ Geospatial Sciences/Spatial Information Technology/ Environmental Engineering from a recognized university/institute with first class and at least 60% of marks in the qualifying degree.<br><br>**AND**<br>**3 (three) years** of experience in one or more of the following areas proven through SCI publications in the field relevant to the job description:<br><br>• Experience in teaching/Research in the field of marine and coastal geospatial/Remote Sensing/GIS applications.<br>• Experience in AI/ML techniques for earth science applications<br>• Experience in remote sensing and data analysis using software (ArcGIS, ArcView, QGIS etc) and programming languages (eg: Matlab, C, Fortran etc.) |
| **Desirable Qualifications:** | | Ph.D. in Geomatics / Geoinformatics/ Remote Sensing/ GIS/ Geospatial Science/ Environmental Engineering or similar fields from a recognized university. |
| **Responsibilities** | | **Responsibilities will include one or more of the following activities:**<br>• R & D in Remote sensing and Geographical Information Systems and their applications.<br>• Assist in development of GIS based solutions in |

| | | operational services as well as to support in R&D activities. |
|---|---|---|
| | | • Assist in enhancing ocean information and advisory services related to Marine ecosystem, Ocean-genic disasters, Coastal Geo-Spatial, etc. |
| | | • Teach relevant courses in the International Training Centre for Operational Oceanography. |
| | | Any other scientific/technical jobs that may be assigned from time to time. |

**Post Code: 05**
**Name of the Post: Project Scientist – II**
**No. of Posts: 01 (One)**
**Age Limit: 40 Years**
**Consolidated Monthly Emoluments: Rs. 67,000 + HRA**

| | | |
|---|---|---|
| **Essential Qualifications & Experience:** | : | Master's Degree in Computer Science/ Information Technology/ Computer Applications **OR** Bachelor's Degree in Engineering or Technology in Computer Science/Information Technology from a recognized university/institute with first class and at least 60% of marks in the qualifying degree. |
| | | **AND** |
| | | **3 (three)** years of experience in one or more of the following areas for developing software applications using: |
| | | • Java, J2EE, Struts, Spring, Spring Boot and REST API, proficiency in HTML5, Bootstrap, JavaScript, Angular JS, ReactJS, TypeScript, PHP, WebGIS development and integration using open source GIS tools and jQuery, proficiency in databases like IBM DB2, Oracle, PostgreSQL and MySQL, Python, Content Management Software (CMS) expertise in the Application & Database Server Management on Linux/Unix/Windows environments. |
| **Desirable Qualification:** | : | Ph. D. in Computer Science/ Information Technology from a recognized university. |
| **Responsibilities** | : | **Responsibilities will include one or more of the following activities:** |
| | | • Design, develop and maintain application software (web, standalone applications, dashboards, mobile apps, etc.) |
| | | • 24/7 shift operations. |
| | | • R&D and teaching activities. |
| | | Any other job that may be assigned from time to time. |

| Post Code: 06<br>Name of the Post: Project Scientist – II<br>No. of Posts: 01 (One)<br>Age Limit: 40 Years<br>Consolidated Monthly Emoluments: Rs. 67,000 + HRA | | |
|---|---|---|
| **Essential Qualifications & Experience:** | : | Master's Degree in Business Administration/ Management Studies from a recognized university<br><div align="center">**AND**</div>**3 (three)** years of experience in one or more of the following areas:<br>• Business development/ marketing of various products in operational oceanographic services supported by relevant documents/project reports etc.<br>• Experience with data analysis/market study on fishery resources or ocean services using computer aided statistical techniques. |
| **Desirable Qualifications** | : | Ph. D. in Management Studies from a recognized university. |
| **Responsibilities** | : | **Responsibilities will include one or more of the following activities:**<br><br>• Business development projects (including commercialization, marketing, Sales, etc.) and user engagement.<br>• Interact with relevant industries and identity requirements of industries with regard to existing products and services of INCOIS.<br>• Assess demand for new products and services.<br>• Carryout systematic analysis of the data collected and identify areas of future focus by INCOIS.<br>• 24/7 shift operations.<br>• R&D and teaching activities.<br><br>Any other job that may be assigned from time to time. |

**Category: Project Scientist – I; No. of Posts: 23; Reservations: UR:9, SC:4, ST:2, OBC:4, EWS:4**

| Post Code: 07<br>Name of the Post: Project Scientist – I<br>No. of Posts: 7 (Seven)<br>Age Limit: 35 Years<br>Consolidated Monthly Emoluments: Rs. 56,000 + HRA. | | |
|---|---|---|
| **Essential Qualifications:** | : | Master's Degree in Atmospheric Sciences / Climate Sciences / Meteorology / Physical Oceanography/ Oceanography from a recognized university/institute with first class and at least 60% of marks in the qualifying degree. |

| Desirable Qualifications & Experience: | : | Ph.D. in Physical Oceanography/ Oceanography/ Meteorology/ Atmospheric Sciences/ Climate sciences.<br><br>**Two (2)** years of experience in one or more of the following areas proven through SCI publications in the field relevant to the job description:<br><br>• Ocean observations (in situ, Remote Sensing, ship based), laboratory analysis, processing of high-resolution ocean/atmospheric data. End-to-end handling of ocean observing platforms / instruments.<br><br>• Development / improvement of Ocean/ atmospheric/ coastal/ sea-ice/ ecosystem modelling or coupled ocean-ecosystem, coupled ocean-atmospheric models for ocean circulation.<br><br>• Handling of large volume of data acquisition, quality control, data processing (in-situ, remote sensing, climatology, etc.) and analysis with conversant with data format like NetCDF, HDF, GRIB, GrADS etc.<br><br>• Data analysis software (Ferret, Python, GrADS, GMT, ODV etc.), programming languages (Matlab, Python, R, C, C++, Fortran, etc.), AI&ML applications, Ensemble techniques, GIS Application development (Arc Engine, ArcGIS Server, open source GIS tools etc.), Satellite Data processing (SeaDAS).<br><br>• Development / improvement of operational advisory and forecast services, their impact assessment, user engagement and interaction, business development, etc.<br><br>• Experience in instrument testing, assembly, calibration, and configuration of oceanographic platform / gadgets such as CTD, uCTD, VMP, Lagrangian float, ADCP, ECFS, DCFS, ASIMET, Radiosonde observation, Deep Sea Glider, Deep Profiling Argo Float, Wave Drifters etc.<br><br>• Handling (deployment, recovery and preliminary data analysis) and participating on various scientific cruises (including logistics support) for deployment and recovery of various autonomous and non-autonomous observing platforms in Sea. |
| Responsibilities | : | • Ocean observations (in situ, Remote Sensing, ship based), processing of high-resolution ocean/atmospheric data, process studies, etc. Data Quality control and analysis. End-to-end handling of ocean observing platforms / instruments. |

- Modelling of Physical and Biogeochemical state of Indian Ocean.

- Climate modeling using OGCMs.

- Enhancement of ocean information and advisory services related to Marine ecosystem, Ocean State Forecast, Oceanogenic disasters, Coastal Geo-Spatial, Ocean Data etc.

- Provide operational ocean state forecasts, interact with users of OSF and take feedback on operational services.

- Handling (deployment, recovery and preliminary data analysis) and participating on various scientific cruises (including logistics support) for deployment and recovery of various autonomous and non-autonomous observing platforms in Sea.

- Work onboard boats/ships at sea.

- 24/7 shift operations.

- R&D and teaching activities.

**Post Code: 08**
**Name of the Post: Project Scientist – I**
**No. of Posts: 01 (One)**
**Age Limit: 35 Years**
**Consolidated Monthly Emoluments: Rs. 56,000 + HRA.**

| | | |
|---|---|---|
| **Essential Qualifications & Experience:** | | Master's Degree in Physics/ Mathematics from a recognized university/institute with first class and at least 60% of marks in the qualifying degree. |
| **Desirable Qualification:** | | Ph.D. in Oceanography/ Physical Oceanography/ Atmospheric Sciences/ Meteorology/ Climate Sciences from a recognized university. |

**Two (2)** years of experience in one or more of the following areas proven through SCI publications in the field relevant to the job description:

- Research experience in Climate Projections/ Decadal prediction/ Earth system modelling/ Climate modelling / Coupled (ocean atmosphere) modelling/Cyclone modelling/Climate variability/Atmosphere dynamics/Ocean dynamics/Air Sea interaction.

- Experience in handling of large volume of data and data processing (in-situ, remote sensing, climate model simulations, etc.) and conversant with data

| | | |
|---|---|---|
| | | format like NetCDF, HDF, GRIB etc. and use of professional data visualization software and statistical packages. |
| | | • Experience in Teaching at Graduate or Post Graduate level / training in the fields of Atmospheric Sciences / Climate Sciences / Meteorology/ Physical Oceanography. |
| **Responsibilities** | | Developing decadal prediction of tropical cyclones, developing strategies for projection of tropical cyclones, handling decadal prediction system, analyzing large climate model projections and predictions etc.<br><br>**Recruited Scientist may be posted in IITM, Pune.** |

**Post Code: 09**
**Name of the Post: Project Scientist – I**
**No. of Posts: 01 (One)**
**Age Limit: 35 Years**
**Consolidated Monthly Emoluments: Rs. 56,000 + HRA.**

| | | |
|---|---|---|
| **Essential Qualifications:** | : | Master's Degree in Geophysics / Marine Geophysics from a recognized university / institute with first class and at least 60% of marks in the qualifying degree. |
| **Desirable Qualifications & Experience:** | : | Ph.D in Geophysics from a recognized university.<br><br>**Two (2)** years of experience in one or more of the following areas proven through SCI publications in the field relevant to the job description:<br><br>• Seismological data processing, analysis, geophysics related studies, tsunami sciences etc.<br>• Experience in handling GNSS and SMA observatories and data interpretation<br>• Tsunami's detection and analysis of seismic events<br>• Tsunami modelling, R&D and teaching activities. |
| **Responsibilities** | : | • Seismic data analysis for improving the earthquake source parameters and provide timely advisories in operational services.<br><br>• R&D support to the operations.<br>• Supporting tsunami advisories, scientific and technical documentation.<br>• 24X7 operational activities.<br>• R&D and teaching activities.<br><br>Any other scientific/technical jobs that may be assigned from time to time. |

| | | |
|---|---|---|
| **Post Code: 10**<br>**Name of the Post: Project Scientist – I**<br>**No. of Posts: 02 (Two)**<br>**Age Limit: 35 Years**<br>**Consolidated Monthly Emoluments: Rs. 56,000 + HRA.** | | |
| **Essential Qualifications:** | : | Master's Degree in Biological Oceanography / Marine Biology/ Marine Chemistry/ Hydrochemistry/ Marine Sciences from a recognized university/institute with first class and at least 60% of marks in the qualifying degree. |
| **Desirable Qualifications & Experience:** | : | Ph.D in Biological Oceanography / Marine Biology / Marine Chemistry/ Hydrochemistry/ Marine Sciences from a recognized university.<br><br>**Two (2)** years of experience in one or more of the following areas proven through SCI publications in the field relevant to the job description:<br><br>• Habitat studies of economically important fish species.<br>• Remote Sensing and GIS for Fisheries Management, Fish Stock Assessment, fishery modeling (habitat suitability models, ecosystem models, etc.), fishery capture technologies,<br>• R&D in marine capture fisheries.<br>• Use of field equipment (physico-chemical and bio-optical instruments / sampling gears), physico-chemical and bio-optical sample collection, laboratory equipment for onboard analysis at sea and in land.<br>• Analysis and interpretation of biogeochemical data and its quality control, analytical experience in marine primary productivity and phytoplankton taxonomy, and use of instruments viz. nutrient auto analyzer, IRMS, HPLC, etc.<br>• Handling ocean colour satellite data, proficiency in programing language/data analysis software's such as SeaDAS, Ferret, FORTRAN/ C /python/MATLAB and shell script. |
| **Responsibilities** | : | **Responsibilities will include one or more of the following activities:**<br><br>• Fishery data analysis and understanding linkages with historical PFZ advisories provided by INCOIS. Develop insights on species specific preferences to the proxies used for PFZ advisories and take-up research to identify potential new proxies for fishery forecasts.<br>• Develop understanding on links between ocean productivity and fisheries. Develop understanding on primary productivity changes in the Indian waters using estimates of marine primary productivity from satellite-derived phytoplankton absorption data. |

| | | • Enhancement of ocean information and advisory services related to Marine ecosystem, etc. |
| | | • R & D in marine fisheries applications, generation & dissemination of operational forecast/advisories, collection & analysis of in-situ time series data from estuarine and marine environments, usage of remotely sensed data for fisheries applications, etc. |
| | | • Fishery Resource Management, fish sock assessment, fish habitat suitability modeling, ecosystem modeling, participation in cruises, user interaction workshops, etc. and any other scientific/technical jobs that may be assigned from time to time. |
| | | • Work on 24x7 basis to routinely carry out the day-to-day activities for successfully running of the Operational Ocean Services. |
| | | • Monitoring and troubleshooting of ongoing satellite and autonomous buoy based marine ecosystem services of INCOIS. |
| | | • Assist in analysis and data interpretation, report preparation using the long-term bio geochemical-optical data records of INCOIS. |
| | | • Analysis and data interpretation, report preparation using the long-term bio geochemical-optical data records of INCOIS. |
| | | • R & D activities towards the development of new products /improvement of existing ocean colour products (HAB)/ ecosystem services. |
| | | • R&D and teaching activities. |
| | | Any other scientific/technical jobs that may be assigned from time to time. |

**Post Code: 11**
**Name of the Post: Project Scientist – I**
**No. of Posts: 02 (Two)**
**Age Limit: 35 Years**
**Consolidated Monthly Emoluments: Rs. 56,000 + HRA.**

| Essential Qualifications: | : | Master's Degree in Geoinformatics / Remote Sensing & GIS/ Geospatial Sciences & Technologies / Spatial Information Technology from a recognized university/institute with first class and at least 60% of marks in the qualifying degree. |
| Desirable Qualifications & Experience: | : | Ph.D. in Geospatial Science or related fields from a recognized university.<br><br>**Two (2)** years of experience in one or more of the following areas proven through SCI publications in the field relevant to the job description:<br>• Remote sensing & GIS related to coastal multi-hazard vulnerability assessments.<br>• Assessment of coral bleaching, harmful algal blooms using Remote sensing and GIS techniques.<br>• Remote sensing data analysis and image processing |

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| | | using software's such as PostGIS, ArcGIS, ArcView, QGIS, ERDAS Imagine, ENVI, SeaDAS, etc. and programming languages (eg: Matlab, C, C++, Python, R, Fortran etc.) for handling remote sensing data.<br>• GIS Application development (Arc Engine, ArcGIS Server, open source GIS tools etc.), spatial database management (Post GIS, etc.)<br>• Spatial data analysis and validation using geospatial tools,<br>• Use of open-source geospatial tools and machine learning with Earth observation data. |
| **Responsibilities** | : | **Responsibilities will include one or more of the following activities:**<br>• Work (Develop, integrate, validate and improve) on Coral bleaching alerts and Algal Bloom Information services and other Geospatial applications.<br>• Enhancement of ocean information and advisory services related to Marine ecosystem, Ocean State Forecast, Oceanogenic disasters, Coastal Geo-Spatial, Ocean Data etc.<br>• Field visits and validation of remote sensing based of Multi-hazard Vulnerability mapping of Indian coasts.<br>• Work on Coral bleaching alert and Algal Bloom Information services and other Geospatial applications. Assess species wise bleaching response of corals to marine heat waves through field visits.<br>• Remote Sensing data acquisition, processing and data dissemination and management.<br>• Contribute to consultancy projects taken up by INCOIS time to time.<br>• Work in shifts on 24x7 basis to routinely carry out the day-to-day activities for successfully running of the Operational Ocean Services.<br>• R&D and supporting, teaching activities, scientific and technical documentation.<br>• 24/7 shift operations.<br><br>Any other scientific/technical jobs that may be assigned from time to time. |

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| **Post Code: 12**<br>**Name of the Post: Project Scientist – I**<br>**No. of Posts: 06 (Six)**<br>**Age Limit: 35 Years**<br>**Consolidated Monthly Emoluments: Rs. 56,000 + HRA.** | | |
| **Essential Qualifications:** | : | Master's Degree in Computer Science/Information Technology/Computer Applications/Data Sciences **OR** Bachelor's Degree in Engineering or Technology in Computer Science/ Information Technology/Data Sciences from a recognized university/institute with first class and at least 60% of marks in the qualifying degree. |
| **Desirable Qualifications & Experience:** | : | **Two (2)** years of Experience in one or more of the following areas:<br><br>• Developing software applications using: Java, J2EE, Struts, Spring, Spring Boot and REST API, proficiency in HTML5, Bootstrap, JavaScript, Angular JS, ReactJS, TypeScript, PHP, WebGIS development and integration using open source GIS tools and jQuery, proficiency in databases like IBM DB2, Oracle, PostgreSQL and MySQL, Python, Content Management Software (CMS) expertise in the Application & Database Server Management on Linux/Unix/Windows environments.<br><br>• Automation of end-to-end data management activities, quality control, data visualization, and AI/ML applications for large data using open-source tools/ software. |
| **Responsibilities** | : | **Responsibilities will include one or more of the following activities:**<br><br>• Develop AI/ML applications for ocean data management, modeling and product development.<br>• Enhancement of ocean information and advisory services by application software development, visualization tools, mobile app, Shell scripting, porting of the numerical models, their data visualization, web-interfaces, data analytics tools, etc<br>• Work on 24x7 basis to routinely carry out the day-to-day activities for successfully running of the Operational Ocean Services.<br>• Design, develop and maintain application software and database.<br>• End-to-end data management activities of in-situ and remote sensing data, quality control.<br>• R & D activities, Teaching and documentation.<br>• 24/7 shift operations.<br><br>Any other scientific/technical jobs that may be assigned from time to time. |

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| **Post Code: 13**<br>**Name of the Post: Project Scientist – I**<br>**No. of Posts: 01 (One)**<br>**Age Limit: 35 Years**<br>**Consolidated Monthly Emoluments: Rs. 56,000 + HRA.** | | |
| **Essential Qualifications:** | : | Master's Degree in Computer Science/ Computer Applications/ Information Technology<br>**OR** Bachelor's Degree in Engineering or Technology in Computer Science / Information Technology from a recognized university/institute with first class and at least 60% of marks in the qualifying degree. |
| **Desirable Qualifications & Experience:** | : | Degree/ Diploma in graphic design or related field.<br><br>**Two (2)** years of Experience in one or more of the following areas:<br><br>• Graphic designer or in a related field with a strong portfolio of illustrations or other graphics<br>• Designing a wide variety of things across digital and offline media<br>• Desktop publishing tools, photo & video edit-ing software, design software and technologies such as Photoshop, InDesign, Illustrator, Corel Draw, Adobe Creative Suites QuarkXPress and Dreamweaver.<br>• Marketing, production, website design, corporate identity, product packaging, advertisements, and multimedia design.<br>• Computer-aided design.<br>• HTML, CSS3, and JavaScript, Website Designing and Content Management Systems |
| **Responsibilities** | : | • To manage social media content, newsletters, flyers, banners, presentations, graphics and layouts for product illustrations, logos, etc.<br><br>• Coordinating with outside agencies, art services, web designers, printers, copywriters and creative director to produce final design. |

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| **Post Code: 14**<br>**Name of the Post: Project Scientist I**<br>**No. of Posts:01 (One)**<br>**Age Limit: 35 Years**<br>**Consolidated Monthly Emoluments: Rs. 56,000/ + HRA.** | | |
| **Essential Qualification:** | | Master's Degree in Atmospheric Sciences/ Oceanography/ Physics/ Science Communication, from a recognized board or university with first class and at least 60% of marks in the qualifying degree. |
| **Desirable:** | | Diploma/ PG Diploma/ Certificate Course (of min 6 months) in Media communication or Mass communication or public services or global affairs or international relations<br><br>**Experience in one or more of the following areas:**<br><br>• International relations, consultancy, training and co-ordination of activities related to intergovernmental bodies.<br>• Scientific communication, Media (print, electronic and social), public affairs & public relations, science policy work.<br>• Experience proven through reputed publications/ popular articles in magazines, news papers etc |
| **Responsibilities** | | **Responsibilities will include one or more of the following activities:**<br><br>• Specialized operational activities for provision of ocean information and advisory services, including Tsunami warnings, PFZ, OSF etc on a 24/7 basis (including weekends and public holidays), using in situ and remote sensing observations, data processing & analysis, modeling & data assimilation, ICT support.<br>• Public Relations, popularizing the scientific activities of INCOIS through print, electronic and social media.<br>• Activities related to intergovernmental bodies (IOC, IIOE-2, IOGOOS, SIBER, IOR-DCC, IORA Centre of Excellence, etc.), coordinate the bilateral, multi-lateral collaborations, etc.<br>• Support in ITCOocean Training activities, workshops, webinars, etc.<br>Any other job that may be assigned from time to time. |

**Post Code: 15**
**Name of the Post: Project Scientist I**
**No. of Posts:01 (One)**
**Age Limit: 35 Years**
**Consolidated Monthly Emoluments: Rs. 56,000/ + HRA.**

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| **Essential Qualification:** | | Bachelor's degree in Engineering or Technology in civil engineering with first class and at least 60% of marks in the qualifying degree. |
| **Desirable:** | | Experience in the construction field preferably in Govt. / PSU / Autonomous bodies having thorough knowledge of MS office, preparation of Auto cad drawings advanced level & with CADD certification, Preparation of estimates, preparation & verification of RA bills, taking site measurements, documentation works related to construction activities, day to day supervision of works, safety practices, quality checks, building maintenance works etc. |
| **Responsibilities :** | | **Responsibilities will include one or more of the following activities:** <br><br> • Regular maintenance and supervision of INCOIS buildings and Campus roads. <br> • Operations and Maintenance of pump house and fire hydrant systems and fire extinguishers, PHE installations, water storage tanks, RO plants, 50KLD STP. <br> • Operations& Maintenance of sanitary items / fountains / maintenance of lake / carpentry / painting etc related works. <br> • Regular co-ordination works for water supply with HMWSSB. <br> • Works involving co-ordination with GHMC. <br> • Any other job that may be assigned from time to time. |

**Post Code: 16**
**Name of the Post: Project Scientist I**
**No. of Posts:01 (One)**
**Age Limit: 35 Years**
**Consolidated Monthly Emoluments: Rs. 56,000/ + HRA.**

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| **Essential Qualification:** | | Bachelor's degree in Engineering or Technology in mechanical engineering with a specialization in HVAC with first class and at least 60% of marks in the qualifying degree. |
| **Desirable:** | | Experience in the design, drafting & execution of the HVAC installations like Central cooling plant, chilled water piping distribution, air duct distribution, variable air volume systems, ventilation, DX systems, VRF), Auto cad certification, Preparation of AUTO CADD drawings in advanced level etc. |

| Responsibilities | | **Responsibilities will include one or more of the following activities:** |
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| | | • Regular maintenance and supervision of INCOIS HVAC establishments including Cooling towers, Chillers, AHU's, Primary Pumps, Secondary Pumps, Condenser Pumps, related electrical panels, piping, pressurization units etc.<br>• Preparing inputs for augmentation of HVAC systems.<br>• Monitoring the HVAC implementations coming up from time to time.<br>• Any other job that may be assigned from time to time. |

**Post Code: 17**
**Name of the Post: Expert/Consultant (Scientific)**
**No. of Posts: 01 (One)**
**Age Limit: 65 Years**

**Retired Govt. officials with relevant experience may also apply**

| Essential Qualification: | : | Master's Degree in Engineering or Technology in Electronics/ Electronics and Communication from a recognized university.<br><br>AND<br><br>20 years' experience in one or more of the following areas:<br><br>i) Development, operation and maintenance of ocean instrumentations platforms such as met-ocean buoys, lagrangian drifters, argo profiling floats, automatic weather stations etc.<br><br>ii) Development of indigenous technology for ocean observations.<br><br>iii) In depth knowledge in the procurement procedure including GFR. |
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| Desirable | : | Ph.D in Engineering or Technology in Electronics/ Electronics and Communication from a recognized university. |
| Responsibilities | : | i) Consultation towards procurement, calibration, maintenance, and service of the instruments / observatories under various ocean observations projects of INCOIS.<br><br>ii) Consultation on engaging private vendor to maintain the ocean observing network of INCOIS as well as proving oceanographic "Data as a Service".<br><br>iii) Setting up of cabled based multi-parameter cable-based observatory for deep ocean observations.<br><br>iv) Development of conceptual framework for Optimal and critical ocean observing network in the Indian ocean to cater the need of the operational services as well as R&D. |

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| | v) | Capacity development towards ocean observations, marine instrumentation, operations and trouble shooting. |
| | vi) | Any other scientific/technical jobs that may be assigned from time to time |
| **Remuneration** | : | To be calculated on deducting the pension from the Basic pay drawn at the time of retirement for those covered under Govt. pension scheme (as per CCS Pension Rules, 1972). The consultant shall also be entitled for Transport Allowance subject to the maximum consolidated emoluments of Rs.1,00,000/- per month.<br><br>OR<br><br>The person retired under the NPS, an amount equivalent to 30% of the last basic pay as drawn at the time of retirement should be deducted from the last basic pay and the resultant amount shall be the fixed monthly amount as remuneration subject to the maximum consolidated emoluments of Rs.1,00,000/- per month.<br><br>OR<br><br>A consolidated sum of Rs.1,00,000/- p.m. for those who are not covered under Govt. Pension Scheme/persons retired from NPS. |

**Post Code: 18**
**Name of the Post: Expert/Consultant (Scientific)**
**No. of Posts: 01 (One)**
**Age Limit: 65 Years**

**Retired Govt. officials with relevant experience may also apply**

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| **Essential Qualification** | : | Doctoral Degree in Ocean Sciences / Atmospheric Science/ Marine Sciences/ Physics or Masters degree in Technology in Ocean/ Atmospheric Science from a recognized university.<br><br>AND<br><br>20 years' experience in one or more of the following areas:<br><br>I) Ocean observations (in situ, Remote Sensing, ship based) including testing, assembling, calibration, configuration, deployment, recovery, and data analysis of oceanographic instruments such as Deep Sea Glider, Argo Floats, Wave Drifters, Moorings, Tide Gauges, CTD, uCTD, VMP, Lagrangian float, ADCP, ECFS, DCFS, ASIMET, Radiometers, Radiosonde, process studies, laboratory analysis of water samples, etc.<br>II) Scientific project management and implementation related to Modelling and forecasting of Ocean/Atmosphere/Sea-ice/Earth System Processes |

|  |  | for Ocean General Circulation (MOM, ROMS, HyCOM), Climate, Ocean Ecosystem/ Biogeochemistry (FVCOM, ERSEM, COBALT, TOPAZ etc), Waves (WWIII, SWAN), Cyclone (HWRF), Storm Surges (ADCIRC), Tsunamis (TUNAMI), Tides, Oil Spills (GNOME), Fisheries (ECOPATH, ECOSIM), Primary Productivity, Coastal processes etc, including Data Assimilation (LETKF, 3DVAR, Hybrid etc), model porting, model parametrization, fine tuning and installation in HPC environment for R&D and providing operational services. |
|  | III) | Data processing, analysis and visualization of highresolution ocean/atmosphere /climate (CMIP5/CMIP6), bio-optical, physico-chemical & fisheries data, Satellite data etc using data analysis software (Ferret, python, GRADS, ODV, SeaDAS etc.,), programming languages (Matlab, Python, R, C/C++, Fortran, Shell scripting etc.), AI&ML applications, Ensemble techniques, GIS Applications (Arc Engine, ArcGIS Server, open-source GIS tools etc.), Operating Systems (LINUX / UNIX, Windows), Data formats (NetCDF, HDF, GRIB, GrADS etc). |
| **Desirable** | : | • Physical fitness to undertake work onboard boats/ships at sea.<br><br>• Teaching in the fields of Atmospheric Sciences / Oceanic Sciences /Marine Sciences / Climate Sciences / Meteorology / Oceanography / Physical Oceanography/ Fisheries / Chemical Oceanography / Ocean Technology/ Physics or relevant fields. |
| **Responsibilities** | : | I) Development of conceptual frame work and implementation for impact based & location specific forecasts for PFZ, OSF & multi hazard services.<br>II) Documentation and knowledge transfer on the impact based system.<br>III) Development of optimal ocean observing framework; participation in scientific cruises; deployment and recovery of oceanographic instruments at sea, data acquisition, processing, and interpretation leading to scientific publications.<br>IV) R&D and teaching activities on operational oceanography using the observational data and assist in day to day conduct of operational oceanography classes including computer labs. Any other scientific/technical jobs that may be assigned from time to time. |

| Remuneration | : | To be calculated on deducting the pension from the Basic pay drawn at the time of retirement for those covered under Govt. pension scheme (as per CCS Pension Rules, 1972). The consultant shall also be entitled for Transport Allowance subject to the maximum consolidated emoluments of Rs.1,00,000/- per month.<br><br><div align="center">OR</div><br>The person retired under the NPS, an amount equivalent to 30% of the last basic pay as drawn at the time of retirement should be deducted from the last basic pay and the resultant amount shall be the fixed monthly amount as remuneration subject to the maximum consolidated emoluments of Rs.1,00,000/- per month.<br><br><div align="center">OR</div><br>A consolidated sum of Rs.1,00,000/- p.m. for those who are not covered under Govt. Pension Scheme/persons retired from NPS. |

**Post Code: 19**
**Name of the Post: Expert/Consultant (Admin)**
**No. of Posts: 01 (One)**
**Age Limit: 65 Years**

**Retired Govt. officials with relevant experience may also apply**

| Essential Qualification: | : | Bachelor's Degree in any subject from a recognized university.<br><div align="center">AND</div>20 years of experience in one or more of the following areas:<br><br>• Personnel and General Administration, Purchase and Stores, Accounts & Financial matters out of which at least six years of experience at Group 'A' i.e. Rs. 5400 in PB-3/ Level 10 on regular basis.<br>• Should have retired from Government/ Semi-Government/ Public Sector Undertakings/ Autonomous bodies in the rank of Admin Officer or equivalent or above i.e. not below the post carrying GP of Rs. 5400 in PB-3/ Level 10 on regular basis.<br>• Thorough knowledge and experience in handling Personnel and General Administration as per the rules and regulations of Govt. of India, in addition to familiarity with Purchase and Stores, Accounts & Finance, Legal matters etc. |
| Desirable | : | • A Degree in Law (including BGL) |

| Responsibilities | : | Work related to Personnel and General Administration, Purchase and Stores, Accounts & Financial matters, drafting/vetting of pleadings in Service/Civil disputes (including arbitration), RTI appeals, preparation /verification / editing of agreements/contracts / MoUs. |
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| | | Preparation of statutory documentation in support of ongoing legal matters of INCOIS. |
| | | Preparation of policy documents/compendiums on Personnel & General Administration/ Finance & Accounts/Purchase & Stores. |
| | | And also to execute any other work as assigned from time to time. |
| Remuneration | : | To be calculated on deducting the pension from the Basic pay drawn at the time of retirement for those covered under Govt. pension scheme (as per CCS Pension Rules, 1972). The consultant shall also be entitled for Transport Allowance subject to the maximum consolidated emoluments of Rs.65,000/- per month. |
| | | OR |
| | | The person retired under the NPS, an amount equivalent to 30% of the last basic pay as drawn at the time of retirement should be deducted from the last basic pay and the resultant amount shall be the fixed monthly amount as remuneration subject to the maximum consolidated emoluments of Rs.65,000/- per month. |
| | | OR |
| | | A consolidated sum of Rs.65,000/- p.m. for those who are not covered under Govt. Pension Scheme/persons retired from NPS. |

General Conditions:

1. **The last date of submission of online application is "twenty one (21) days from the date of publication of the advertisement in Employment News". The last date is the cutoff date for all purposes including Age/Qualification/Experience etc.**

2. Age relaxation (only for posts reserved under Category: **Project Scientist-I**) in case of SC/ST/OBC/PH/ESM candidates will be as per Government of India norms. OBC certificate should be as per the Central Government norms. The EWS certificate should be valid as on closing date of application.

3. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview as applicable. If the number of applications received in response to advertisement is large, it will not be convenient or possible for the Selection Board to interview all the candidates. The Centre may restrict the number of candidates to be called for interview to a reasonable limit based on desirable qualification and/or on the record of academic performance and/or relevant experience for the post prescribed in the advertisement as per the specific requirement of the Centre and/or any other bench mark decided by a committee constituted to screen the applications. No correspondence will be entertained with candidates who are not called for Interview.

4. The selection for the posts shall be on the basis of performance of the screened-in candidates in the interview.

5. Interviews of shortlisted candidates will take place at INCOIS, Hyderabad. Date of interview will be intimated to the shortlisted candidates separately.

6. Candidates applying and getting shortlisted for multiple posts will be interviewed separately for each post.

7. The place of initial posting is at Hyderabad with transfer liability to any part of India as and when need arises.

8. Canvassing in any form and/or bringing any influence, political or otherwise will be treated as disqualification. No interim correspondence/inquiry will be entertained.

9. Candidates working in Government/Public Sector Undertakings/Autonomous bodies must produce a 'No Objection Certificate' from their employer **specific for this advertisement** at the time of interview. **Candidature of candidates attending the interview without producing the NOC will be summarily rejected.**

10. Work experience in the relevant field should be supported by **testimonials from the research supervisor/superior officer/reporting officer/team leader or certifications from relevant professional bodies as the case may be.** Testimonials should include details of the nature of work in which the applicant was involved, major achievements during the employment/tenure and suitability of the applicant for the post applied. *Appointment offer letters/relieving letters/ salary slips/ Employee ID Card, etc will not be considered as the proof of essential/ desirable experience.*

11. Experience will be counted **after completion of essential academic qualifications** while a completed doctorate degree will be counted as three years' experience in case the doctorate is not mentioned in the essential qualification, which shall include the period rendered as JRF/SRF required for obtaining the doctorate degree.

12. In case a candidate has obtained the above degree (doctoral degree) while in service only, his /her service period will be counted towards experience and he/she will not get any additional relaxation in experience for acquiring Doctorate towards total period of experience.

13. The selected candidates are liable to serve any where in India, and work on 24/7 shift duties as per the requirement of the organization.

14. No travelling allowance will be paid for attending the interview except out-station SC/ST candidates called for interview (for reserved posts only) who will be paid to-and-fro sleeper-class railway/Bus fare by the shortest route on production of proof of journey tickets etc.

15. The candidates need to make their own stay arrangements. INCOIS will not be responsible for any accommodation arrangements.

16. Director, INCOIS reserves the right to cancel the recruitment process at any stage, without assigning any reason there of or vary the number of posts to be filled under each category.

17. Discrepancies in the certificates, non-production of the original certificates and No Objection Certificate at the time of interview will attract the disqualification of applications. No travel reimbursement will be made to such candidates belonging to SC/ST.

18. Production of the original certificates at the time of the interview is must. Candidates who are currently working in any other organization need to provide the proof of their current employment with a service/experience certificate from the employer. Appointment order or Pay slips will not be considered as proof of current employment.

19. All positions mentioned in this advertisement are purely temporary and on contract mode only. All positions are co-terminus with the duration of the project.

20. Candidates appointed against any position in this advertisement are not entitled for any claim for regular/permanent position at anytime during or after the tenure of the post.

21. The monthly emoluments specified is approximate and may vary as per the guidelines issued by Competent Authority from time to time.

22. Any addendum/corrigendum etc. with regard to this recruitment will be displayed only on INCOIS website.

23. **Application procedure:** The entire application procedure is online. Copies of certificates in support of educational qualifications, date of birth, disability, caste (SC/ST/OBC), EWS certificate, experience, no objection certificates, digital signatures, photograph etc. should be uploaded along with the online application. All the uploaded documents should be in the form of PDF file and photograph and signature in the form of .jpg format. If the certificates are in a language other than English or Hindi, attested translation should be enclosed.

24. **How to apply:** To apply, the applicant must fill the online application form available at INCOIS website at https://vacancies.incois.gov.in and upload the scanned documents in the online application form. **The candidates are not required to send any hard copies by post or through e-mail but must carry them when called for interview.**

25. Applicants are requested to carefully go through the full text of the advertisement and the instructions in particular before filling the online application. Incomplete applications without photos, certificates etc. will be summarily rejected.

26. Incase of any difficulty in the submission of online application form (not for other queries), please email to **vacancies@incois.gov.in**.

27. **Instructions to Applicants for submission of online Application:**

   i. Online application form & details of recruitment of the Post is available at https://vacancies.incois.gov.in

   ii. Before submitting the online application, the applicants are requested to go through carefully the details of the post and content of the post on the website https://vacancies.incois.gov.in/

   iii. Submit online application well in advance along-with legible scanned copies of educational qualification, experience certificates, date of birth, disability (OH,PH), caste (SC/ST/OBC) certificate etc., No Objection Certificate in PDF format not exceeding 500 KB for each document/attachment. If the certificates are in a language other than English or Hindi, then attested translation should be uploaded. The applicants are not required to send hard copies to the undersigned.

   iv. A recent passport size colour photograph (scanned) should be in .jpg format (size not exceeding100 KB).

   v. Signature (scanned) should be in .jpg format (size not exceeding100KB)

   vi. The applicants are advised to fill in all their particulars carefully in the online application. Incomplete application may lead to rejection.

   vii. Applicants are advised to retain the acknowledgement and print out of the submitted online application for future reference.

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**Director, INCOIS**
**Advt No:INCOIS/RMT/01/2024**

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